

TEMPORARY TOWER REQUEST FORM

(Note - this form should be used in conjunction with the checklists located in Chapter 11 of the Interagency Airspace Coordination Guide (www.fs.fed.us/r6/fire/aviation/airspace) . Please attach this form to the Resource Order and forward both forms to the appropriate FAA Regional Operations Center (ROC), through established ordering channels.

I. GENERAL INFORMATION:

Incident Name _____ Management/Fiscal Code _____
Resource Order Number _____ Request Number _____ Date _____

II. POINTS OF CONTACT

| Name/Agency | Telephone |
|---|--------------------|
| Ordering Unit _____ | _____ |
| Air Ops/Air Support _____ | _____ |
| Local or Expanded Dispatch _____ | _____ |
| Geographic Area Coordination Ctr _____ | _____ |
| National Interagency Coordination Ctr _____ | _____ |
| FAA POC at ROC _____ | _____ |
| Name / Phone Number of Airport Owner / Operator _____ | |
| Has the Airport Owner been notified? | YES _____ NO _____ |
| Requested Operational Hours: | _____ |
| Estimated Length of Duration: | _____ |

III. SUPPORT INFORMATION

Closest City/Town _____ State _____

Where is the proposed location of the temporary tower (Select one or explain):

| | |
|-------------------------------|----------------|
| Airport Name & FAA Code _____ | Helibase _____ |
| Incident Command Post _____ | Other _____ |

Is a facility available on site for use as a tower (Select one or explain)?

| | |
|------------------------------------|----------------------|
| FBO Site/Room rental/etc _____ | Rental Trailer _____ |
| Facility to be built on site _____ | Other _____ |

Conditions to expect for overnight at site: Camp _____ Hotel _____

Is a vehicle (Gov't or rental) available for tower personnel? YES _____ NO _____

Please attach detailed driving directions to the reporting site

Note Road closures, hazardous conditions, easiest route of travel, etc

IV. EQUIPMENT SURVEY - Refer to Chapter 11 checklist / Interagency Airspace Coordination Guide

What equipment do you currently have (radios, etc) for use by tower personnel?

What equipment do you need? (radios, etc)

Have you completed an inventory of equipment?